

SECURITY TIPS

By employing some basic security practices, you can greatly increase the security of your personal and financial data.

- **Protect your personal data.**
Shred papers that contain personal information (such as credit card bills or bank Statements).

Never send personal or financial data to others via email.

Use good online security practices – keep passwords secret, updated, and use hard-to-guess combinations.

- **Be aware of online scams.**
Do not respond to email messages that ask for personal data.

Do not click on links in email messages: you may be taken to fraudulent websites.

Be very cautious about downloading email attachments and keep your virus protection up-to-date.

- **Monitor your financial activity.**

Consider a credit monitoring tool to receive proactive notification of changes to your credit history.

Be sure to obtain your free credit report annually from the major credit reporting agencies (www.annualcreditreport.com).

Review credit card and bank statements as soon as you receive them.

- **Stay informed.**

OnGuard Online (<http://onguardonline.gov/index.html>)

National Credit Union Administration (<http://www.ncua.gov/publications>)

Consumer Education on Computer Safety (<http://www.staysafeonline.info>)

Internet Crime Complaint Center (<http://www.ic3.gov>)